

W.A.S.P. COMMITTEE MEETING

Minutes of the W.A.S.P. Committee meeting held within the W.A.S.P. Lounge in Denny High School on Monday, 17th July, 2017 @ 9.30 a.m.

In the absence of Chairman, Vice Chairman Ernest Martin chaired the meeting and welcomed all present.

It was agreed that Ernest Martin take the minutes in the absence of the Minute Secretary.

Attendance:

Elizabeth Nicolson, Pat Benton, Wilma Anderson, Ernest Martin, Anne Campbell, Nigel Turnbull, Laura Dawson, Moira Thomson.

Apologies:

Thomas Rintoul, Elaine Morrison.

Approval of Previous Minutes:

Minutes of 26th June 2017 were proposed by Pat Benton and seconded by Moira Thomson, providing alterations agreed were incorporate.

Matters Arising:-

Replacement for Anne Campbell:

Tom Rintoul contacted Mark Meechan who assured a replacement would be in place for Monday 10th July 2017.

Committee Guidelines:

Now ready to be distributed to committee members.

Programme for 2017/2018:

Posters and 500 copies of programme are now ready to be distributed.

Forth Environmental Link:

David Gentles will assess equipment held in W.A.S.P. on the afternoon of 17th July 2017, prior to the start of the new term.

Calligraphy:

Ongoing.

Money from Falkirk Council (C.L.D):

Wilma Anderson to check on when grant for £4,850.00 as to when it will be received.

Gardening Club:

Anne Campbell to carry out further investigations.

Advertising:

Facebook and website updated. Posters and programmes ready to be distributed at various locations by committee members.

New Equipment:

300 Lanyard, 350 pens and 1000 business cards purchased and ready to be distributed.

Bonnybridge Gala Day:

No action to be taken.

Treasurers Report:

Month ending 30th June 2017 was Approved: Moira Thomson Seconded: Elizabeth Nicholson.

Defibrillator:

It was agreed a retrospective payment of £250.00 was donated to Denny High towards the cost of a defibrillator.

Correspondence:-**Older People's Day:**

Moira Thomson to hand out information on W.A.S.P. at the Older People's Day run by C.V.S. on Friday 29th September 2017 at the Archibald Russell Centre.

W.A.S.P. Enrolment Days - Cover by committee members:

Monday to Thursday 10.00 am – 12.00 noon, 1.00pm - 2.30pm.

Friday 10.00 am – 12.00 noon.

Thursday 3rd Aug 2017 Wilma Anderson, Pat Benton and Moira Thomson.

Friday 4th Aug 2017 Wilma Anderson, Pat Benton.

Monday 7th Aug 2017 Moira Thomson.

Tuesday 8th Aug 2017 Laura Dawson (*morning*) - Pat Benton (*afternoon*).

Wednesday 9th Aug 2017 Pat Benton.

Thursday 10th Aug 2017 Ernest Martin.

Friday 11th Aug 2017 Ernest Martin.

Data Protection:

New Regulations, course run by S.C.V.O. Thursday 21st September 2017 cost £100.00 per head.

Tom Rintoul to be asked to attend on behalf of W.A.S.P.

Proposed by Moira Thomson and seconded by Wilma Anderson.

Fund Raising:

A discussion took place and it was decided to setup a fundraising committee headed by Wilma Anderson with Pat Benton and Ernest Martin.

It was also agreed to send two representatives to a Funding event in Glasgow on the 14th September 2017 at a cost of £100.00 per person.

Names to be decided at a later meeting.

Proposed by Laura Dawson and seconded by Moira Thomson.

Jewellery Class:

Anne Campbell to contact Margaret Ferguson to organise a class between October and November.

Budget Cooking: – Ongoing.

Radio Production Course:

George Main contacted us to run a Radio Production Course.

This was agreed in principal.

It was agreed that this would be financed by core skills funding.

George to be contacted for further details.

Bank Signatory:

Forms required for Ernest Martin

W.A.S.P. office to arrange form.

Preloaded card:

It was decided to investigate how to source a preloaded card for monetary transactions.

Elaine Morrison:

It was decided to send a get well card and flowers to Elaine after her accident.

Anne Campbell:

Anne was thanked for her help, guidance and hard work over the years by everyone here at W.A.S.P. and we wish her all the best in her new Job.

Committee Decisions:

A summary of committee over the past years compiled by Anne Campbell to be distributed with this minute.

Date of Next Meeting:

Tuesday 15th August 2017

9.30 a.m.

W.A.S.P.

Denny High School.