

Wider Access to School Project

Minutes of the W.A.S.P. Committee meeting held within the W.A.S.P. lounge in Denny High School on Thursday, 18th January, 2018 @ 9.30 a.m.

Attendance:

Thomas Rintoul, Pat Benton, Ernest Martin, Laura Dawson, Nigel Turnbull, Wilma Anderson, Moira Thomson.

Apologies:

Elizabeth Nicolson, Elaine Morrison, Carolann Wright.

The Chairperson, Tom Rintoul, welcomed everyone to the meeting.

Approval of Previous Minutes:

Minutes of 16th November, 2017 were proposed by Pat Benton and seconded by Nigel Turnbull.

Matters Arising:-

Bank Signatory:

Notification from Bank of Scotland confirming paperwork completed.

Gardening Club:

Still awaiting reply from Sarah of Forth Environmental Link.

Picture Framing Equipment:

Danielle Lisney of Forth Environmental Link is to be approached to find a suitable outcome.

Anne Cruse:

She is expected to return from sick leave by end of January.

Treasurers Report:

Wilma Anderson treasurer gave a report for month ending 31st December 2017, approved by Pat Benton and seconded by Moira Thomson.

Christmas Fayre:

Draft Programmes and Course Descriptors were made available on the day.

Programme for next term:

The Committee reviewed the programme for the current term and the following alterations are to be carried out.

- Spanish class on Thursday evening discontinued.
- Basic Sewing, Pat Benton to contact class members start date (*Monday 29/1/18 7.00 – 9.00 pm in Art Room*).

- Elaine Morrison to contact Rhona Torrance to confirm start date of Mosaic class, date to be arranged (*Tuesday evening 7.00 pm to 9.00 pm Art Room*).
- Carolann Wright:
To check with Denny High School to confirm the Swimming and Adult Fitness restart dates.
Special Needs Arts and Crafts class to be arranged for term after Easter.
Home Devices class start date, (*Friday 16/2/18 - 10.00 am to 12.00 noon in IT Suite*).
- Ernest Martin to update current programme and output copies.
- All class attendance registers required to be updated and checked regularly.

Correspondence:-

OSCR:

Confirming receipt of annual returns.

A.O.C.B:-

Wilma Anderson is to contact insurance company to confirm whether treasurer is covered for the transportation of monies to the Bank of Scotland.

Date of Next Meeting:

Thursday 15th February 2018
9.30 am.
W.A.S.P.
Denny High School.