

## **Wider Access to School Project**

**Minutes** of the W.A.S.P. Committee meeting held within the W.A.S.P. Crèche in Denny High School on Friday 16<sup>th</sup> November 2018 at 9.30 am.

### **Attendance:**

Wilma Anderson, Anne Cruse, Elizabeth Thomson, Ernest Martin, Thomas Rintoul, Nichola Bridge, Pat Benton, Elizabeth Nicholson.

The Chairperson Tom Rintoul welcomed everyone to the meeting, especially to Elizabeth Nicholson on her return to the committee.

### **Apologies:**

Laura Dawson, Moira Thomson, Ailsa Neilson and Nigel Turnbull.

### **Approval of minutes:**

Minutes 19<sup>th</sup> October 2018 were proposed by Elizabeth Thomson and seconded by Wilma Anderson.

### **Matters arising:-**

#### **New Equipment Groups:**

The following purchased:-

1. Craft equipment/tools to the value of £250.00 still to be purchased.
2. IT equipment ordered:
  - 14 PC's and Monitors.
  - 2 Laptops.
  - 1 Printer.
  - 4 Photoshop Elements software.
  - 14 Deep Freeze software.
  - Maintenance of equipment for 1 Year.

*Total £7189.03*

#### **Men's Shed:**

Ongoing.

#### **Article Falkirk Herald:**

Ongoing.

#### **Special Needs Tutor:**

No special needs classes to be run.

It is the policy of WASP that all classes will be operated with equal opportunities for all.

It is hoped that volunteers can assist with classes when and if required.

**Funding Fair:** Broompark Centre, Denny on Friday 23<sup>rd</sup> November 2018, 10.00am – 12.0 noon. (*Wilma Anderson and Elizabeth Thomson to attend*).

#### **Funding for camera equipment:**

Ongoing.

**Christmas Dinner:**

To be rescheduled for January 2019.

**Financial report: -**

The Treasurer Wilma Anderson discussed aspects of the report for October – proposed by Pat Benton and seconded by Elizabeth Thomson.

**Correspondence:-**

Invite to CVS Falkirk AGM on Thursday 22<sup>nd</sup> November 2018 at St. Francis Xavier Church Hall, 1 Hope Street, Falkirk. (*Ernest Martin to attend*).

**Any other business:-**

Tom Rintoul reported on his GDPR course held on 15<sup>th</sup> November 2018 in Glasgow. He will give a summary at a later date.

A discussion took place regarding a procedure to be put in place to provide feedback from teachers of Denny High School to protect vulnerable students, Fiona Craig (*school liaison*) to be contacted.

**Programme January 2019:**

- All classes running to continue with the exception of Basic Computing which will require to be changed to a new format.
- No courses to be subsidised.
- It is hoped to run a second Spanish class on an afternoon.
- Application for grant from CLD to be completed ASAP.

Date of next meeting  
Monday 10<sup>th</sup> December 2018  
9.30am.